

Carpenter

Position Details

Class Code: 7060

Job Family: Skilled Trades/Technicians

Classification: Support Professional

Terms of Employment: [Pay Grade 52 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision, constructs, fabricates, assembles, installs, and repairs structures/fixtures of wood, plywood, wallboard, metal, plastic laminates, etc.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Builds, repairs, and installs counters, laminate work (all phases), cabinets, bleachers, benches, paneling, insulation, partitions, floors, doors, roof repairs, building framework, and wood/metal trim.
2. Fits and installs doors, doorframes, window frames, cabinet doors, and interior/exterior trim.
3. Hangs ceiling frames and installs acoustic ceiling tiles.
4. Installs structural metal wall systems.
5. Installs metal beads and wire lathes.
6. Installs and replaces ceiling/floor tile and sheet plastic wall coverings.
7. Installs and removes marker boards, tack boards, and chalkboards.
8. Notifies environmental services of potential asbestos-containing areas.
9. Demolishes walls and structures for renovation.
10. Constructs wooden forms for pouring concrete.

11. Fabricates and installs wooden ramps/bridges to comply with Americans Disabilities Act (ADA) regulations.
 12. Erects scaffolding to perform tasks above ground-level.
 13. Prepares as-built drawings and sketches for additions.
 14. Operates liquefied petroleum gas (LPG)-powered lifting equipment.
 15. Evaluates and prepares project cost estimates.
 16. Responsible for the safe disposal of hazardous materials.
 17. Instructs and/or directs Skilled Trades Assistants (STAs), when assigned.
 18. Conforms to safety standards, as prescribed.
 19. Performs other tasks related to the position, as assigned.
-

Distinguishing Characteristics

Involves skilled work in construction, fabrication, assembling, installing, repairing, and removing structures/fixtures.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of carpenter trade practices and procedures.
2. Ability to recognize, understand, interpret, and apply all local, state, and national codes/regulations, including Uniform Mechanical Code (UMC), Universal Building Code (UBC), Uniform Plumbing Code (UPC), National Fire Protection Association (NFPA), National Electrical Code (NEC), ADA regulations, etc.
3. Ability to learn and apply work procedures.
4. Ability to safely move and/or relocate heavy objects.
5. Ability to plan and organize work.
6. Ability to read and interpret written/verbal instructions.
7. Ability to perform mathematical calculations.
8. Ability to operate hand/power tools and equipment.
9. Ability to perform strenuous, physical work.
10. Ability to read/interpret blueprints, specifications, and plans.
11. Ability to work flexible hours/shifts.
12. Ability to work in confined areas.
13. Ability to withstand heights and perform work safely.
14. Ability to work cooperatively with employees, vendors, and the public.
15. Ability to recognize and report hazards and apply safe work methods.

16. Possess physical and mental stamina commensurate with the responsibilities of the position.
-

Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (General Education Development (GED), foreign equivalency, etc.).
2. Completion of apprenticeship or journeyman certification as a carpenter; or, Four (4) years' journeyman-level carpenter experience.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at the time of application or Qualified Selection Pool (QSP) placement and at the time of interview prior to final selection.
3. Safe driving record. Safe driving record must be maintained for the duration of the assignment.

Preferred Qualifications

None specified.

Document(s) Required at Time of Application

1. High school transcript or other equivalent (GED, foreign equivalency, etc.).
 2. Apprenticeship and/or journeyman certificate/card, if applicable.
 3. Copy of a valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
 4. Copy of current driving history (dated within six (6) months from the date printed) issued by the DMV.
 5. Safe driving record.
 6. Specific documented evidence of training and experience to satisfy qualifications.
-

Examples of Assigned Work Areas

Clark County School District facilities - department offices, schools (classrooms, computer labs, gymnasiums, cafeterias, theaters, etc.).

Work Environment

Strength

Medium/heavy - exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; 10-20 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, crouching, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Vision: Frequent near acuity, occasional far acuity, and color vision. Vision to read printed and online materials, Video Display Terminal (VDT) screens, or other monitoring devices.

Environmental Conditions

Varies from climate-controlled office settings to work outdoors with temperatures ranging from moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

Hazards

Furniture, office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

Carpentry hand/power tools, lumber, fiberboard, rulers, pencils, chalk, marking gauges, saws, chisels, planes, nails, dowel pins, glue, telephones, copiers, fax machines, radios, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 01/04/24
- Created: 12/01/87