

AHERA Compliance Monitor

Position Details

Class Code: 7780

Job Family: Skilled Trades/Technician

Classification: Support Professional

Terms of Employment: Pay Grade 58 on the Support Professional Salary Schedule

FLSA STATUS: NON-EXEMPT

Position Summary

Under general direction, schedules asbestos inspections, reviews, and submits inspection survey data, prepares management plans, and coordinates other activities necessary for compliance with the Asbestos Hazard Emergency Response Act of 1986 (AHERA).

Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Schedules AHERA inspections and re-inspections of Clark County School District facilities.
2. Audits AHERA inspections data for accuracy and completeness.
3. Arranges clearance inspections of abatement work performed by the Asbestos Response crew.
4. Audits work of Asbestos Response crew.
5. Acts as liaison between laboratory, maintenance, facility planning, environmental services, state, local, and federal regulatory agencies.
6. Monitors Management Plan Compliance in facilities (response actions, rehabilitation, periodic surveillance, operations and maintenance activities, etc.).
7. Develops, monitors, and maintains Asbestos Management Plan for all District facilities.

8. Develops, schedules, and conducts Asbestos Awareness and Hazard Communications training for staff.
 9. Acts as the District's Local Education Agency (LEA) and designated person; coordinates work flow and AHERA compliance requirements procedures.
 10. Maintains computer database for data collection, preparation of reports/records, and auditing purposes.
 11. Assists asbestos planner/scheduler, senior asbestos abatement inspector, and the program manager in conducting investigations to determine whether or not asbestos response actions are required (i.e., research, screening, preplanning, work requests, etc.).
 12. Conforms to safety standards, as prescribed.
 13. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Involves performance of multiple tasks related to inspection and management plans to ensure compliance with AHERA and related regulations.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of AHERA and related regulations.
2. Knowledge of building construction, materials, and codes including use of asbestos as building material.
3. Ability to plan and schedule multiple tasks.
4. Ability to read blueprints, specifications, plans, and related construction documents.
5. Ability to pass Environmental Protection Agency (EPA) AHERA accreditation tests for Management Planner and obtain Nevada Division of Enforcement for Industrial Safety and Health (DEISH) licenses.
6. Ability to learn computer applications and maintain a database.
7. Ability to exercise judgment when to act independently and when to refer situations to an administrator.
8. Ability to conduct building inspections and review inspection data.
9. Ability to prepare reports.
10. Ability to read and interpret written and oral instructions.
11. Ability to meet predetermined deadlines.
12. Ability to work flexible hours or shifts.

13. Ability to work in confined areas.
 14. Ability to withstand heights and perform work safely.
 15. Ability to work cooperatively with employees, other agencies, and the public.
 16. Ability to work with toxic materials, recognize, and report hazards and apply safe work methods.
 17. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (i.e., General Educational Development (GED), foreign equivalency, etc.).
2. Five (5) years' experience in construction practices or inspection, which includes three (3) years' in/as asbestos inspection, management, or project design.
3. Current EPA AHERA accreditation as a building inspector.
4. Must be able to pass EPA AHERA accreditation tests for Management Planner and obtain the Nevada DEISH licenses for consultant prior to completion of six (6) month probationary period.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. Copy of current certificate for accreditation for EPA AHERA building inspector.

Preferred Qualifications

Current accreditation as an Asbestos Inspector or a Management Planner.

Document(s) Required at Time of Application

1. High school transcript or other equivalent (i.e., GED, foreign equivalency, etc.).
2. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.

3. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles.
 4. Copy of current certificate for accreditation for EPA/AHERA building inspector.
 5. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

Clark County School District facilities - offices, construction sites, existing buildings under renovation, mechanical equipment rooms, etc.

Work Environment

Strength

Light - exert force occasionally 10-25 lbs., frequently up to 10 lbs.

Physical Demand

Occasional climbing. Frequent sitting, standing, walking, pushing, pulling, stooping, carrying, handling, talking, and hearing. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Vision: frequent near and far acuity, accommodation, depth perception, color vision, and field of vision. Vision to read printed materials and online, a Video Display Terminal (VDT) screen, and other monitoring devices.

Environmental Conditions

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild to moderate cold/heat. Exposure to noise level ranging from moderate to loud for occasional to frequent time periods. Exposure to asbestos containing materials.

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

District-issued/personal passenger cars and trucks, computer hardware including printers, plotters, input devices, modems, and networks; computer software including database management, scheduling and word processing; microfilm reader/printer, asbestos management plans, regulations and statutes, building blueprints, and specifications, scientific calculator, measuring devices, air sampling pumps and media, bulk sample collection hand tools and equipment, respiratory protection devices.

AA/EOE Statement

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

Job Revision Information

- Revised: 10/14/21
- Created: 11/18/88