

Carpet Cleaning Technician

Position Details

Class Code: 8030

Job Family: Skilled Trades/Technicians

Classification: Support Professional

Terms of Employment: [Pay Grade 50 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general direction, plans, supervises, schedules, and inspects the work of flooring technicians and other assigned staff.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Supervises assigned personnel in the preparation and cleaning of carpets and furniture upholstery.
2. Trains assigned staff in the proper use of specialized truck-mounted equipment and other carpet cleaning tools/materials.
3. Determines carpet condition and cause of damage in order to treat carpet properly and cost efficiently.
4. Responsible for ordering materials and equipment to perform assigned work projects; monitors supply inventory and maintains adequate stock levels.
5. Determines and utilizes proper and safe chemical solutions to accommodate acid/alkaline rinses, spot removers, deodorizers, neutralizers, and prevent mildew, mold, and others, as required.
6. Performs preventive maintenance where possible to keep equipment in good running condition.
7. Moves or assists in the removal of furniture to facilitate the cleaning of carpet.
8. Coordinates work with school/office activities and other trades/crafts.

9. Provides water removal assistance as requested by using special truck-mounted equipment in emergency flood conditions.
 10. Supervises and inspects work in progress to ensure correct completion.
 11. Provides input into the evaluation and establishes performance goals of carpet cleaning crews.
 12. May be required to assist Operational Services Division custodial crew in the cleaning of schools or other specialized facilities.
 13. Conforms to safety standards, as prescribed.
 14. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Involves planning, supervising, training, inspecting, and participating in the work of carpet cleaning crews and other assigned staff.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of practices and procedures of the carpet cleaning trade.
2. Knowledge of carpet cleaning chemicals, solutions, and solvents.
3. Ability to keep abreast of carpet cleaning techniques and preventive maintenance of carpet cleaning equipment.
4. Ability to use and maintain hand, power, and truck-mounted tools.
5. Ability to provide cost estimate information.
6. Ability to supervise and evaluate employees.
7. Ability to develop, learn, and apply operating and work procedures.
8. Ability to plan and organize work.
9. Ability to read and interpret written and/or verbal instructions.
10. Ability to communicate verbal and written instructions.
11. Ability to meet predetermined deadlines.
12. Ability to perform strenuous and physical work.
13. Ability to safely move and relocate heavy objects.
14. Ability to exercise judgment when to act independently and when to refer situations to an administrator.
15. Ability to work flexible hours or shifts.
16. Ability to work cooperatively with employees, contractors/vendors, outside agencies, and the public.
17. Ability to recognize and report hazards and apply safe work methods.

18. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (i.e., General Education Development (GED), foreign equivalency, etc.).
2. One (1) year of professional carpet cleaning experience.
3. One (1) year of experience using truck mounted carpet-cleaning equipment.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Copy of driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.

Preferred Qualifications

None specified.

Document(s) Required at Time of Application

1. High school transcript or other equivalent (i.e., GED, foreign equivalency, etc.).
 2. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
 3. Current copy of driving history (dated within six (6) months from the date printed) issued by the DMV.
 4. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

Clark County School District Facilities – department offices, schools (classrooms, corridors, theaters and any/all carpeted areas, etc.)

Work Environment

Strength

Medium/heavy – exert force of 20 - 100 lbs., frequently; or 10 - 40 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, crouching, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and to maintain concentration for an extended period of time. Vision: Frequent near acuity, occasional far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions

Climate-controlled office/and classroom settings. Exposure to weather with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods and fumes from solvents and chemical solutions.

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

District-issued vehicles, truck-mounted carpet extractor and/or portable carpet extractor, dry and liquid chemicals, radio, sprayers, hand tools, rotary jets, assorted wands and hoses, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military

status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 04/19/23
- Created: 04/25/95