

Custodial Leader

Position Details

Class Code: 8100

Job Family: Service/Operations Workers

Classification: Support Professional

Terms of Employment: [Pay Grade 48 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision, coordinates work requirements of an assigned shift and cleans an assigned Clark County School District (CCSD) facility.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Supervises custodians on an assigned shift or has responsibility for a special complex/facility.
2. Trains new employees; responds to questions and concerns of assigned employees.
3. Provides input for evaluations of assigned staff.
4. Washes and scrubs walls, lavatory fixtures, windows, drinking fountains, drains, lights, light fixtures, and painted surfaces.
5. Services soap dispensers, towel boxes, and similar containers.
6. Cleans floors by vacuuming, sweeping, mopping, polishing, or scrubbing.
7. Cleans, dusts, and polishes woodwork, furniture, glass, and other items.
8. Removes spots and graffiti from floors, walls, woodwork, furniture, carpets, and fixtures.
9. Empties/cleans wastepaper baskets and other refuse containers.
10. Cleans dry erase boards, and marker trays.
11. Operates power sweepers, polishers, and other power equipment.

12. Moves/adjusts chairs, desks, tables, supplies, and furniture; changes lights as needed.
 13. May be required to move, assemble, or disassemble furniture, equipment, or other items; assists other crafts in emergencies or as the need arises.
 14. Strips, seals, and waxes floors.
 15. Cleans/shampoos rugs and carpets.
 16. Conforms to safety standards, as prescribed.
 17. Performs other tasks related to the position, as assigned.
-

Distinguishing Characteristics

May involve supervision of/participation in daily custodial work at an assigned CCSD facility.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of custodial supplies and equipment.
 2. Ability to supervise assigned staff.
 3. Ability to plan and organize work.
 4. Ability to understand written and verbal instructions.
 5. Ability to operate and maintain custodial equipment.
 6. Ability to perform physically demanding work.
 7. Ability to climb ladders to clean and change lights.
 8. Ability to work flexible work schedules.
 9. Ability to work cooperatively with employees, students, and the public.
 10. Ability to recognize and report hazards and apply safe work methods.
 11. Possess physical and mental stamina commensurate with the responsibilities of the position.
-

Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (General Education Development (GED), foreign equivalency, etc.)
2. Six (6) months' experience as a Custodian in CCSD; or,

One (1) year of custodial experience (CCSD, out-of-District, or a combination of both.)

Licenses and Certifications

A valid driver's license or state-issued identification card.

Preferred Qualifications

Aerial Work Platform Certification.

Document(s) Required at Time of Application

1. Copy of a valid driver's license or state-issued identification card.
 2. High school transcript or other equivalent (GED, foreign equivalency, etc.)
 3. Specific documented evidence of training and experience to satisfy qualifications.
-

Examples of Assigned Work Areas

CCSD facilities, offices, and schools (classrooms, restrooms, locker rooms, corridors, theaters, cafeterias, etc.), construction sites, etc.

Work Environment

Strength

Medium/heavy - exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; or 10-20 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, crouching, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Vision: Frequent near acuity, occasional far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

Hazards

Frequent electrical shock, furniture, office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

Cleaning equipment (vacuum, buffer, etc.)

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 11/06/23
- Created: 10/24/86