

Equipment Operator / Truck Driver Assistant

Position Details

Class Code: 8305

Job Family: Service/Operations Workers

Classification: Support Professional

Terms of Employment: [Pay Grade 49 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision, gradually learns heavy truck transport and construction/grounds equipment operations through on-the-job training and experience. Assists in delivering equipment and materials to Clark County School District facilities; operates equipment to maintain grounds.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Inspects trucks and construction/grounds equipment to ensure safe operations.
2. Services vehicles; reports necessary truck/equipment repairs.
3. Performs minor equipment maintenance and field adjustments, as needed.
4. Operates small grounds equipment necessary to maintain athletic facilities.
5. Assists landscape gardeners and repair technicians in all aspects of grounds activities.
6. Assists other crafts as needed; assists with site cleanup following fires, floods, or other natural disasters.
7. Under the general guidance of an Equipment Operator/Truck Driver:

- a. Drives trucks to destinations while applying knowledge of commercial driving regulations and area roads
 - b. Loads/unloads and secures construction/grounds equipment in transport trailers
 - c. Operates a ten-wheel dump truck, water truck, and road sweeper
 - d. Operates construction/grounds equipment (i.e., front-end loaders, backhoes, forklifts, tractors, road graders, trenchers, mowers, etc.)
 - e. Excavates, moves, and loads trucks with earth aggregate/material; dumps and/or spreads loads
8. Conforms to safety standards, as prescribed.
 9. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Assists in transporting, operating trucks and construction/grounds equipment.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of District/departmental policies, practices, and procedures.
2. Ability to learn basic landscaping and irrigation practices/procedures.
3. Ability to learn land development practices (i.e., excavating, rough and final grading, etc.)
4. Ability to learn local, state, and federal driving laws/regulations regarding truck, equipment, and machinery operations.
5. Ability to learn functions, operations, and care of construction/grounds equipment.
6. Ability to learn traffic laws, ordinances, and rules applicable to motor vehicle and equipment operations.
7. Ability to safely operate heavy construction and grounds equipment.
8. Ability to read and interpret civil grading plans.
9. Ability to perform minor mechanical service.
10. Ability to learn/apply operating, safety, and work procedures.
11. Ability to read and interpret instructions.
12. Ability to pass required medical examinations.
13. Ability to work independently.
14. Ability to plan and organize work.
15. Ability to safely move heavy objects and perform physically demanding work.

16. Ability to work flexible hours/shifts.
 17. Ability to work in confined areas.
 18. Ability to withstand heights and perform work safely.
 19. Ability to work cooperatively with employees, students, other agencies, and the public.
 20. Ability to recognize/report hazards and apply safe work methods.
 21. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (i.e., General Educational Development (GED), foreign equivalency, etc.)
2. Must maintain safe driving record for duration of assignment.

Licenses and Certifications

1. A valid Class A commercial driver license (CDL) that allows the applicant/employee to legally operate a commercial vehicle in Nevada, with the N-Tanker Vehicle endorsement and successful completion of the air brake knowledge/skills test. CDL must be maintained for duration of assignment.
2. Copy of driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. District-issued forklift certification. If certificate is not in possession at time of application or QSP request, it must be obtained within five (5) months of hire into position. Certification must be maintained for duration of assignment.

NOTE: Applicants/employees are subject to all aspects of drug/alcohol testing required by law and District regulations.

Preferred Qualifications

None Specified.

Document(s) Required at Time of Application

1. High school transcripts or other equivalent (i.e., GED, foreign equivalency, etc.)

2. Copy of a valid Class A CDL, with required endorsements, that allows the applicant/employee to legally operate a commercial vehicle in Nevada.
 3. Copy of current driving history (dated within six (6) months from the date printed) issued by the DMV.
 4. District-issued forklift certificate, if applicable.
 5. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

CCSD facilities – landscape and grounds areas (i.e., athletic fields, parking lots, sandboxes, etc.)

Work Environment

Strength

Medium/heavy – exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; 10-20 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, carrying, crawling, stooping, kneeling, crouching, reaching, handling, repetitive fine motor activities, climbing, and balancing. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near/far acuity and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions

Varies from climate-controlled office settings to work outdoors, with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment.)

Examples of Equipment/Supplies Used to Perform Tasks

District-issued/personal vehicles, dump trucks, front-end loaders, tractors, backhoes, road graders, water trucks, trenchers, mowers, sod cutters, sweepers, hand tools, aerators, renovators, earth saws, hoe-ram, gasoline/diesel fuels, fertilizers, forklifts, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 08/28/23
- Created: 04/05/06