

MINUTES  
CLARK COUNTY SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES  
ADMINISTRATIVE CENTER, ROOM 446  
5100 WEST SAHARA AVENUE, LAS VEGAS, NV 89146

OFFICERS MEETING

Wednesday, January 21, 2020

5:21 p.m.

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Roll Call: Members Present  
Lola Brooks, President  
Linda P. Cavazos, Vice President  
Danielle Ford, Clerk

Also present were: Jesus F. Jara, Ed.D., Superintendent of Schools; and Cindy Krohn, Director, Board Office.

**Flag Salute**

Trustee Ford led the Pledge of Allegiance.

**Adoption of the Agenda**

*Adopt agenda.*

*Motion: Ford Second: Brooks Vote: Unanimous  
Cavazos was not present for the vote.*

**Public Comment Period**

None.

**Procedure for Tracking Trustee Request for Agenda Items or Information**

Discussion, review, and possible action regarding protocols and procedures for tracking Trustee requests for agenda items or information; and the tool used to track the requests.

**Board Member Arrives at the Meeting**

Trustee Cavazos arrived at the Officers meeting at 5:26 p.m.

Trustee Brooks gave an overview of the procedure for tracking Trustee requests, agenda item requests and information, and how it will operate.

No action was taken on this item.

**Board Training and Retreats**

Discussion and possible action on topics, dates, time, and location of future trainings and retreats for the Board of School Trustees.

Trustee Brooks reviewed upcoming Board training and retreats.

### **Board Training and Retreats (continued)**

Board Officers and Dr. Jara discussed future agenda items, work sessions, professional development policy, Board travel, presentations, removal of Trustee reports from regular Board meeting agendas, goals, public relations, Trustee requests, Trustee reports, Trustee presentations, Each One Read One, school recognition, Board liaison reports, and student achievement.

No action was taken on this item.

### **Community Engagement Meetings**

Discussion and possible action regarding topics, facilitators, dates, times, and locations of future community engagement meetings of the Board of School Trustees.

Board Officers and Dr. Jara discussed quarterly communication, school justice partnership, Trustee committees, community events, master calendar, representation of the Board at various events, public image, and a shared community engagement meetings.

Trustee Brooks said there is a shared community engagement meeting taking place on Thursday, February 6, 2020, from 6:00 p.m. to 7:30 p.m., at the Moapa Paiute Reservation. The following topics will be discussed at the meeting: student outcomes, work that is happening, work that will take place, and barriers that need to be addressed.

No action was taken on this item.

### **Board Policy Review Options**

Discussion and possible action on the process for reviewing and revising current Board Policies.

Board Officers and Dr. Jara talked about options for the review of Board Policies.

No action was taken on this item.

### **Calendar Review**

Discussion and possible action on the review of the Board of School Trustees calendar of meetings, events, and other activities.

Board Officers discussed the monitoring calendar, quarterly/annually communication, operationalizing the strategic plan, CCSD website, and community involvement.

No action was taken on this item.

### **New Trustee Onboarding**

Discussion and possible action on a process to create a succession plan for outgoing Trustees and training for new Trustees.

Board Officers and Dr. Jara talked about a new systematic onboarding process.

Trustee Brooks said she would like to pair a new Trustee with an experienced Trustee for success.

**New Trustee Onboarding** (continued)

Discussion continued in regards to rules, best practices, standard operating procedures, training, collaboration with the Nevada Association of School Boards (NASB), and Trustee exit interviews.

No action was taken on this item.

**Agenda Planning: Items for Future Officer Meetings**

Requests for items on a future agenda of the Board Officers.

Trustee Brooks stated that she would like to have conversations with the entire Board instead of only the Officers about decisions being made and delegating tasks.

Board Officers agreed to schedule a future Officers meetings in March.

Trustee Cavazos requested that an Officers meeting not take place during the same week as a Board meeting and a retreat.

Discussion continued in regards to topics for upcoming meeting, including concepts for the legislative platform, the March work session, federal legislative platform, committee policy, removing committees, committee assignments, problem solving, liaisons, collaboration, and district representation.

Trustee Brooks requested that Dr. Jara get clarification from Mary-Anne Miller, Board Counsel, District Attorney's Office, about the Board being able to appoint individuals to serve on the Blue Ribbon Commission.

**Public Comment Period**

None.

**Adjourn:** 7:11 p.m.

*Motion: Ford    Second: Brooks    Vote: Unanimous*

Meeting minutes transcribed by Jeanetta Edmond.