

Minutes
Clark County School District
Special Meeting of the Board of School Trustees
Edward A. Greer Education Center, Board Room
2832 E. Flamingo Road, Las Vegas, NV 89121

Work Session

Wednesday, November 6, 2019

8:10 a.m.

Roll Call: Members Present
Lola Brooks, President
Linda P. Cavazos, Vice President
Chris Garvey, Clerk
Irene Cepeda, Member
Danielle Ford, Member
Deanna L. Wright, Member
Linda E. Young, Member

Jesus F. Jara, Ed.D., Superintendent of Schools

Also present were: Mary-Anne Miller, Board Counsel, District Attorney's Office; Dan Tafoya, Director, Office of Charter Schools, Instructional Services Unit; Rick Baldwin, Director, Demographics, Zoning, and GIS Information, Operational Services Unit; Elizabeth Carrero, Executive Manager/Director II, Office of the Superintendent; Cindy Krohn, Director, Board Office; and Jeanetta Edmond, Administrative Secretary II, Board Office.

Flag Salute

Trustee Garvey led the Pledge of Allegiance.

Adoption of the Agenda

Adopt agenda, except delete Item 4.01, note reference material provided for 4.02, and note revised reference material for Item 3.01 and Item 3.02.

Motion: Garvey Second: Wright Vote: Unanimous

Trustee Young was not present for the vote.

Public Comment on Non-Agenda Items

Dr. Sylvester S. Rogers said the District C community has requested more Black males be named principals in the District. He said he has made a specific request for Anthony Marentic to be named principal at West Prep.

Board Member Arrives

Trustee Young arrived at the Board meeting at 8:18 a.m.

Approve Superintendent Evaluation Process

Approval on the process and supporting documentation for evaluating the Superintendent of Schools.

Trustee Brooks reviewed the superintendent evaluation process and timeline.

Trustee Young asked that the timeline be provided to the Trustees for reference.

Trustee Brooks asked that Mrs. Krohn email each Trustee with the date of their individual meeting with Superintendent Jara and a note of the timeline.

Trustee Ford asked that the timeline be incorporated in the Board master calendar.

Trustee Garvey requested that the Strategic Plan be posted along with the evaluation documents.

Trustee Young suggested that an asterisk be added to, "Please included a definition for each component listed and your rationale for your rating," and to each component.

Trustee Brooks agreed to make the suggested changes.

Motion to approve Item 3.01.

Motion: Ford Second: Wright Vote: Unanimous

Approve Evaluating Process for the Board of School Trustees

Approval regarding the process and supporting documentation for the self-evaluation of the Board of School Trustees.

Trustee Brooks said there are metrics for the Board evaluation that she is unsure how to calculate. She suggested that the Board have a discussion in January regarding Board metrics and how to calculate them. She suggested that the Trustees complete the current evaluation by filling out everything they possibly can and providing feedback on the process to make improvements in January.

There was some discussion around how to monitor the metric "The Board of School Trustees monitors data consistent with guardrails that the Board identified." The Trustees agreed they would continue this discussion in January.

Trustee Young suggested having the Board or individual Trustees evaluated by their constituents in addition to their self-evaluation.

Trustee Wright said she considered perhaps putting out a survey to the public to get feedback on the Board's effectiveness but said the District does not get a substantial number of responses to surveys.

Approve Evaluating Process for the Board of School Trustees (continued)

Public Hearing

Dr. Sylvester S. Rogers said he believes everyone should be evaluated. He stated that the reason the District does not get ample feedback is because of the way the public is treated when they come to the Board meetings and speak. He asked what Black male applicants need to do to be qualified for a principal position and what the District needs to do to support them and to provide feedback on why they were not selected.

Motion to approve Item 3.02.

Motion: Garvey Second: Cavazos

Trustee Garvey said the discussion and suggestions should be noted and continued in January.

Trustee Cavazos agreed with the Board being evaluated by its constituents on a regular basis.

Vote on Trustee Garvey's motion was unanimous.

Approve Procedure for Tracking Trustee Requests for Agenda Items or Information

Approval regarding protocols and procedures for tracking Trustee requests for agenda items or information; and the tool used to track the requests.

Trustee Brooks reviewed the current agenda request tracking system and offered proposed changes to improve the system as shown in Reference 3.03.

Trustee Young asked about the other Trustees being able to provide input on this and whether other companies or systems were considered or if there are other school boards who are using this system. She also said many of the requests she makes are for her constituents, and she asked how members of the public are able to access information.

Trustee Brooks said she does not know of any other school boards who track information in this manner, and there are not many systems that have this functionality and for this price. She said she also set the system up for free.

Trustee Young said she thinks the Board, as a group, would like to have a say in these decisions or provide input or assistance.

Trustee Brooks said she viewed this as a collaborative effort because the Board's input was taken into consideration in bringing this forward.

Trustee Ford suggested that the requests for agenda items and requests for information should be separate. She also suggested that as the Board makes requests, they should also include how soon they want it.

Approve Procedure for Tracking Trustee Requests for Agenda Items or Information
(continued)

Trustee Garvey suggested a standing agenda item whereby Trustees could ask for further information on what was provided by staff for their request.

Superintendent Jara said he would prefer for Trustees to communicate with staff individually if more or different information is needed.

Ms. Miller asked if a column could be added so Trustees could simply check "yes" or "no" on whether their request was met.

Trustee Brooks said that could be done.

Motion to approve.

Motion: Cepeda Second: Ford

Trustee Ford said she would like to work with Mrs. Krohn on the Board's web page to update it and possibly add links to information that was provided through Board requests.

Trustee Brooks noted the administrators on this system are Mrs. Krohn, Ms. Carrero, and herself.

Trustee Ford suggested it would be helpful to add who the administrators are to policy.

Vote on Trustee Cepeda's motion was unanimous.

**Review of the Clark County School District Board of Trustees' Governance Policy GP-10:
Construction of the Agenda**

Discussion and review regarding suggestions for future modifications, additions, language changes, and deletions to, GP-10: Construction of the Agenda. By direction of the Board, any changes recommended at this meeting will not be implemented unless adopted by the public policy review process at a regular meeting of the Board of School Trustees.

Trustee Brooks gave a presentation on GP-10: Construction of Agenda and issues and concerns related to the policy and offered proposed policy changes as shown in Reference 3.04.

Trustee Ford suggested developing a template that Trustees could utilize that would encompass the goals outlined. She suggested that in terms of automatic agenda placement, items should either be placed on an upcoming meeting agenda or be placed in the agenda item pool to be placed on the agenda at a later time.

Trustee Cavazos suggested adding some sort of timeline or tracking element to the policy related to how soon requested items are placed on an agenda.

Review of the Clark County School District Board of Trustees' Governance Policy GP-10: Construction of the Agenda (continued)

Trustee Brooks said she would bring the revisions noted to a regular board meeting for adoption.

Trustee Garvey referred to Reference 3.04 (B), page 3 of 4, number 7, "Any feedback or concerns must be provided within 24 hours of receipt of the draft agenda." She said when the backup documentation is not provided with the draft agenda, a Trustee may not know that they have concerns.

Superintendent Jara said once he reviews the agenda materials with staff and has the agenda review with the Board president, all the backup material is ready.

Ms. Miller cautioned that although the backup material does not have to be posted until the agenda is posted, it would still become public record once it is provided to the Trustees.

Trustee Garvey said she has a concern with limiting further feedback or concerns once the backup materials are posted.

Trustee Brooks said she believes the intent was to prevent Trustees from coming to the meeting not having expressed concerns they had previously.

Trustee Garvey suggested the language change, "Any feedback or concerns should be provided within 24 hours...."

Trustee Ford suggested it would be helpful to be able to provide additional reference material that may be relevant after the agenda and reference materials have been posted.

Trustee Brooks suggested that if Trustee Ford had information that she felt was relevant to the agenda item, that she provide that information to staff for their consideration.

Trustee Cavazos suggested if up to three Trustees have made similar requests for information after they have viewed the draft agenda, those Trustees could receive an additional briefing together.

Proposed State Public Charter School Authority Sponsored Public Charter Schools for the 2019 Summer Application Cycle

Presentation and discussion regarding the proposed State Public Charter School Authority sponsored public charter schools for the 2019 summer application cycle.

Mr. Tafoya and Mr. Baldwin presented the 2019 summer application cycle for proposed charter schools as shown in Reference 4.02.

Trustee Garvey asked that as this information changes or is updated, it is passed on to the Bond Oversight Committee (BOC).

Board Member Leaves

Trustee Garvey left the Board meeting.

Proposed State Public Charter School Authority Sponsored Public Charter Schools for the 2019 Summer Application Cycle (continued)

Trustee Wright suggested that in the future this information include the geographic region on the presentation. She also suggested that more information be included on the successful history. She asked how the Board can express their concerns regarding how much information is disclosed in relation to the locations of the proposed charter schools or to express support of the collaborative process.

Superintendent Jara said staff and Board counsel could draft a letter on the Board's behalf voicing their support of the recommendations of staff or voicing their concerns.

Mr. Tafoya offered to have a letter drafted for the Board in December.

Trustee Cavazos suggested that with respect to the history of the school model, any issues that occurred in those schools in other states be provided as part of the presentation as well.

Board and Superintendent Communication

None.

Trustee Requests for Agenda Items or Information

Trustee Young requested an agenda item to discuss the different formats of the Trustees' parent and community meetings and how Trustees could promote the meetings to increase attendance, specifically for the traditional meetings.

Trustee Cavazos requested a presentation outlining the process for how different information is provided to staff and to the Trustees to be given at a regular board meeting.

Board Member Leaves

Trustee Cepeda left the Board meeting.

Trustee Requests for Agenda Items or Information (continued)

Trustee Cavazos said she would submit a request for information in writing per the Board's new agenda item request format.

Trustee Wright requested information related the Board's required trainings. She said she would like the Board to have an in-depth discussion on advanced placement (AP).

Trustee Ford asked for information on the process for teachers advancing to an administrative position.

Public Comment on Non-Agenda Items

None.

Adjourn: 11:56 a.m.

Motion: Cavazos Second: Wright Vote: Unanimous

Trustee Garvey and Trustee Cepeda were not present for the vote.