

APPROVAL OF MINUTES  
CLARK COUNTY SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES  
**BOND OVERSIGHT COMMITTEE**  
CCSD ADMINISTRATIVE CENTER, ROOM 466  
5100 WEST SAHARA AVENUE, LAS VEGAS, NEVADA 89146

THURSDAY, FEBRUARY 17, 2022

11:30 a.m.

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**Members Present**

Blackman-Taylor, Jeana  
Charlton, Patricia  
Earl, Debbie  
Goynes, Byron

**Members Absent**

Lehman-Donadio, Nicole  
Lopez, Alfonso  
Williams, Yvette – arrived at 11:38  
Konrad, Chad  
Lazaroff, Gene

A recording of this meeting can be obtained by contacting the Facilities Services Unit at 702-799-0591.

1.01 FLAG SALUTE.

The pledge of allegiance was recited.

1.02 ROLL CALL.

1.03 ADOPTION OF THE AGENDA.

*Motion to approve the February 17, 2022 agenda.*

*Motion: Blackman-Taylor*

*Second: Lopez*

*Vote: Unanimous*

2.01 PUBLIC COMMENT PERIOD ON NON AGENDA ITEMS.

None.

3.01 APPROVAL OF THE MINUTES.

*Motion to approve the January 20, 2022 minutes.*

*Motion: Earl*

*Second: Lopez*

*Vote: Unanimous*

3.02 REPORTS BY STAFF AND/OR LIAISON REPRESENTATIVES.

Ms. Earl: I spoke with Dr. Barton regarding CTA and CTE programs and access to CTA buildings. Dr. Barton will be giving a presentation later this year.

Mr. Blackman-Taylor: Thank you to Damon and staff for getting CIP Revision 5 onto the website. Yvette and I attended the Nevada Contractors Association Diversity and Inclusion Council meeting. It was good to hear what our small businesses have to say. We will be following up on that in the next month and hopefully have something to report next month.

## APPROVAL OF MINUTES

### 3.03 REPORT BY THE CLARK COUNTY BOARD OF SCHOOL TRUSTEES' LIAISON.

Trustee Guzman: I want to thank you all for coming to our joint meeting. It was very important for your voices to be heard by the trustees. I look forward to having conversations with the city of Henderson and Boulder City.

Ms. Charlton: Trustee Guzman and I are going to work on securing some of the appointments for the position that we have on the BOC.

### 3.04 2015 CAPITAL IMPROVEMENT PROGRAM SUMMARY STATUS.

Mr. Foutz presented the 2015 Capital Improvement Program Summary Status Report of Revenues and Expenditures as of December 31, 2021. He also presented a report on the 2015 Capital Improvement Program (CIP) Projects in Process as of December 2021.

Ms. Charlton: Is there an update on the delays for Fremont Middle School?

Mr. Lam: We have had to push the opening date to mid-year due to the ground water issue.

Ms. Williams: The community is anxious about the timeline of Matt Kelly. It may not be a bad idea to start messaging them that this project will take longer than first expected so it will be awhile before we request their input? Otherwise people start getting frustrated.

Mr. Lam: That is great advice and I will look into that.

Ms. Williams: What is the update on the fields at Sandy Valley?

Mr. Campbell: There is going to be about 10,000 square feet of high school space, as well as, a combined football and baseball field. The reason we arrived at that design for that site is that we needed to develop less land because we were working within a budget. Next month the Board will have the opportunity to approve bids.

Ms. Williams: Do we have a change management process?

Mr. Campbell: Yes, we have a change order process which was presented last summer. We can send that to you again.

Ms. Williams: Can I have a conversation offline regarding the mark-up on CCSD projects?

Ms. Charlton: Perhaps Chad can obtain that information in a smaller setting. I will send a message to him.

### 3.05 FORMATION OF SUBCOMMITTEES TO REVISE CCSD POLICIES.

Ms. Charlton stated that this issue came up in the July BOC Retreat regarding policy/regulations 7122 and 7112.

Mr. Campbell: 7112 is a regulation and 7122 is a policy. The modifying process is the same.

Mr. Campbell presented the CCSD Flowchart Process to Revise CCSD Policy or Regulation.

## APPROVAL OF MINUTES

### 3.05 FORMATION OF SUBCOMMITTEES TO REVISE CCSD POLICIES. (cont.)

Ms. Charlton: During our retreat we discussed other policies that overlap. I would like to bring back that list of policies. These policies might be for future opportunity engagement. During that retreat we had volunteers that wanted to participate in these small subcommittees. For Regulation 7112 which concerns school and facility replacement, Ms. Blackman-Taylor and Ms. Williams wanted to participate. Are you both still interested?

Ms. Blackman-Taylor and Ms. Williams confirmed their interest. No other interest was expressed.

Ms. Earl raised concern about the small groups being called subcommittees and having to follow Open Meeting Laws.

Ms. Williams: There won't be a quorum. Instead of calling these small groups 'subcommittees' we could call them a 'Work Group' or 'Task Force'. I think that'll be okay.

Ms. Charlton: Will there be a presentation of the revisions brought to this body before it goes to Cabinet?

Mr. Campbell: Yes.

Ms. Charlton: Regarding Policy 7122, School Facility Design, I have Ms. Earl and Mr. Gurdison in my notes. Are you both still interested in possibly revising it?

Both Ms. Earl and Mr. Gurdison confirmed that they are still interested.

*Motion to Appoint Mr. Gurdison and Ms. Earl to the Work Group on Policy 7122, School Facility Design, and Appoint Ms. Blackman-Taylor and Ms. Williams to Regulation 7112, School Facility Replacement, to work with staff on recommendations for consideration.*

*Motion: Williams*

*Second: Lopez*

*Vote: Unanimous*

### 3.06 PROCESS FOR SUBMITTING ITEMS FOR MOTIONS AND TASKINGS.

Mr. Campbell presented the CCSD Staff Bond Oversight Tracking Request and the BOC Staff Tasking Request Workflow for proposal to be used by this committee.

Mr. Campbell: The BOC Tasking Request Form will allow you to request information from staff in great detail. The BOC Staff Tasking Request Workflow Chart would be a rolling process for this committee in terms of requests as needed and as they arise.

Mr. Campbell explained both forms in detail.

Ms. Williams: In the flow chart if staff has a question regarding the request it goes back to the Chair. The member making the request is not engaged in answering those questions. I have an issue with that.

Mr. Campbell: Ms. Williams the intent is that the Chair would be the conduit between staff and the requesting member.

## APPROVAL OF MINUTES

### 3.06 PROCESS FOR SUBMITTING ITEMS FOR MOTIONS AND TASKINGS. (cont.)

Ms. Charlton: So if there are questions or additional clarification needed from the staff it would circle back to the requesting member and possibly the appropriate liaison that would fall within the topic.

Ms. Williams: I don't want to be in a situation where members do not have the opportunity to have conversations with the staff regarding what we are looking for. My other concern is on the Tasking Request bullet point #2, I think it should say 'based upon' or 'consistent with' or 'as outlined in Article II of the BOC Bylaws' instead of 'Refer to'.

Ms. Blackman-Taylor: I think we need a timeline in advance of a meeting so that if we meet it, the item could be placed on the Motions and Taskings for the next meeting so that we have an awareness as to when it would be voted on. For instance, if I submitted this form 10 days before the next meeting it would be placed on the next meeting's agenda so that I know ahead of time.

If someone submits a Tasking Request but it's something that can be obtained less formally I want that to happen if the requesting member is satisfied with that process.

On the flowchart I think we need to add what we do once a decision is made whether it will be an agenda item or if it is desired to bring it back that it goes through these steps again.

Ms. Earl: If we tweak the topic a little bit does it have to go through this process again? I just don't want it to be held out another month.

Mr. Campbell: I don't see a problem with that at all.

Ms. Williams: What is the purpose of turning this in ahead of time? Why can't we turn it in at the meeting?

Ms. Charlton: I think it's so that staff fully understands what the intention is and to make sure of the resources needed to deliver it, and also to resolve it in a timely manner.

Ms. Earl: I think it might be helpful as long as you don't make it a reasonable deadline.

Ms. Williams: This is starting to feel like censorship to me. I have a real issue about that.

Mr. Campbell: Ms. Williams I'm sorry you feel that way because in my opinion there's nothing stopping you from bringing up any issue. The intent with this form and flowchart however it comes out of this committee is to make sure the request is clear. What we are trying to avoid is a verbal mish-mash of requests that come out of the meeting and is then hard for us to digest, and come back with something that's coherent with the request.

We would be happy to edit the flowchart. I think the intent of that was to have the Chair be the interface for communication with the requestor. There's no reason that the Chair could not communicate with the requestor at any time during this process.

Ms. Charlton: This was never intended to exclude anyone in the process and would include the liaisons as appropriate for their role.

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### 3.06 PROCESS FOR SUBMITTING ITEMS FOR MOTIONS AND TASKINGS. (cont.)

Ms. Blackman-Taylor: I think that it's easier that this work be done ahead of time. I don't think it blocks robust debate. I don't think it would stop us from having any of those conversations. I think that having it ahead of time puts everyone in a place to understand what we are looking for. This provides a context for us to have a more thoughtful and informed presentation. If I'm voting on something for Motions and Taskings I want to make sure that I fully understand what it is.

Ms. Earl: If an item is rejected because it's not in our jurisdiction you can speak up at this meeting and express your concerns.

Ms. Williams: If there's any discussion as to if it applies to Article II or not it's my Board of School Trustees (BOST) that should make that determination not CCSD staff. This should be something in the process that allows me to go to the BOST and have a ruling from them on whether or not it falls in our jurisdiction.

Ms. Charlton: We do have a BOST liaison that can assist us with the determinations as well.

Mr. Puschnig: The BOST has certain responsibilities to the BOC. The BOST expects that the BOC is able to handle all of the aspects within the guidelines that have been presented. i.e. Bylaws. My suggestion is that if there is a dispute regarding jurisdiction is to have a majority vote as to whether it is or isn't and move on from there.

Mr. Campbell: The only decision for this process is if it is denied or approved by the BOC. We can take staff out of the first four steps. Our goal is to be clear on what the request is.

Ms. Earl: Perhaps it should be between the Chair and the requestor to tighten up the language and then it comes to the Committee to determine if it's in the jurisdiction or not.

Ms. Williams: I feel a lot better with that.

Ms. Charlton: Let's bring this back to the next meeting to make those improvements and to streamline the process.

Mr. Lopez: For the record they put this together to streamline the process because if you bring it up during the meeting it seems like so many times we go around in circles. This way we are getting ahead of it and can answer all the questions in a timely manner. I like this setup. It's easier and will provide more clarity.

Ms. Williams: Can we add the date on the form so we can see when it was submitted?

Ms. Earl: I like this idea. I think we can fine-tune the process to address Ms. Williams' concerns.

Ms. Charlton: We will bring this back to the next meeting and defer action at this time.

## APPROVAL OF MINUTES

### 3.07 QUESTIONS ON AND/OR REMOVAL OF ITEMS ON MOTIONS AND TASKINGS. (cont.)

Mr. Campbell: A presentation on the Analysis of District Cost Savings and Options to Provide Access to a Larger Population of Students will be provided by Dr. Barton in the next couple months.

Regarding Diversity and Inclusion Plans Including Accountability there is currently a Request for Bids out for a disparity study that we talked about at the last meeting. It is currently open on the Demand Star website for CCSD.

Ms. Williams: Can you let me know how to access Demand Star after the meeting?

Mr. Campbell: Sure.

Regarding a Project Controls presentation, previously in this meeting we offered to provide you with the presentation on Change Orders that was given I believe back in April. We can have that presentation to you right after to this meeting. I think that is the way to start here. We will send that presentation to the entire committee for review.

Ms. Williams: I think everyone would benefit on the knowledge on project controls. I would like a professional outside consultant to do a presentation on project controls that includes the scope of the project, the time management, the dollars being spent, and managing those dollars. This will result in how much your project costs you or are over run. I offered for my husband to come in and do it for free. Is there a problem with bringing him in to do the presentation?

Mr. Puschnig: You can bring in the individuals that you want. It's your committee. You're going to take their decision to address the situation.

Ms. Williams: I'm just waiting to have a date so I can tell my husband when the presentation is.

Ms. Blackman-Taylor: I believe we have tried to make the division between Motions and Taskings and Future Agenda Items. Motions and Taskings are what we are asking staff to provide. Future Agenda Planning is different. Where I'm seeing this conflict that's happening is that staff is going "We've done this with what we determined this to be" but since your proposal had nothing to do with what staff was talking about we are at an impasse. This becomes our conversation about Future Agenda Planning and not Motions and Taskings.

Ms. Charlton: At the retreat we tried to get our arms around the difference between Motions and Taskings and Future Agenda Items. I do recognize that this would need to be a new agenda item that would be a motion you would make and then we can move forward accordingly.

Ms. Williams: Maybe this shouldn't be on Motions and Taskings and wait to have a presentation so that we could help us determine what we might want to ask of staff.

*Motion to remove Project Controls from Motions and Taskings.*

*Motion: Williams*

*Second: Blackman-Taylor*

*Vote: Unanimous*

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3.08 FUTURE AGENDA PLANNING.

*Motion to add Revised Motions and Tasking Process to Future Agenda Planning.*

*Motion: Blackman-Taylor      Second: Lopez      Vote: Unanimous*

*Motion to add Project Controls Presentation by an external professional to Future Agenda Planning for information only.*

*Motion: Williams      Second: Lopez      Vote: Unanimous*

4.01 PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS.

None.

5.00 ADJOURN.

*Motion to adjourn meeting at 1:13 p.m.*

*Motion: Lopez      Second: Blackman-Taylor      Vote: Unanimous*