

APPROVAL OF MINUTES
CLARK COUNTY SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES
BOND OVERSIGHT COMMITTEE
CCSD ADMINISTRATIVE CENTER, ROOM 466
5100 WEST SAHARA AVENUE, LAS VEGAS, NEVADA 89146

THURSDAY, MAY 19, 2022

11:30 a.m.

Members Present

Blackman-Taylor, Jeana
Charlton, Patricia
Earl, Debbie-arrived at 12:07pm
Gurdison, Robert
Konrad, Chad

Members Absent

Lazaroff, Gene
Lehman-Donadio, Nicole
Lopez, Al
Williams, Yvette-arrived at 11:50am

Goynes, Byron

A recording of this meeting can be obtained by contacting the Facilities Services Unit at 702-799-0591.

1.01 FLAG SALUTE.

The pledge of allegiance was recited.

1.02 ROLL CALL.

Ms. Charlton, Chair, called the meeting to order at 11:32 a.m.

1.03 ADOPTION OF THE AGENDA.

Motion to approve the May 19, 2022 agenda.

Motion: Lazaroff

Second: Lopez

Vote: Unanimous

2.01 PUBLIC COMMENT PERIOD ON NON AGENDA ITEMS.

None.

3.01 APPROVAL OF THE MINUTES.

Ms. Austin: The minutes did not indicate that Ms. Williams was at the meeting.

Mr. Gurdison: The Minutes indicated that my comments regarding the CIP were inaudible. I wanted to see if there was a possibility for me to be involved in interviews to understand that process so I would be able to answer questions that the Board may have. Staff has obliged my request.

Ms. Charlton: I would like those amended and brought back to the June meeting to reflect the revisions.

3.02 REPORTS BY CHAIR AND/OR LIAISON REPRESENTATIVES.

Ms. Charlton: We will not be meeting in July.

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3.02 REPORTS BY CHAIR AND/OR LIAISON REPRESENTATIVES. (cont.)

Staff is meeting with the leadership of Boulder City on May 24, 2022, regarding what could and should be done at the schools in Boulder City. After the meeting they will be start having community meetings.

At the March 24, 2022 Board meeting bidding was held regarding the Arden Yard. It sold for \$1.9 million.

The property that is located off of Rancho Destino went to the Board at the meeting on May 12, 2022. That property sold for \$530 thousand.

Mr. Lazaroff: Was there a minimum bid on the project?

Mr. Campbell: Yes. Effectively the minimum bid is the appraised value of that property and every subsequent bid must be 5% higher.

Mr. Konrad: Was this an open-bid process or a public auction?

Mr. Campbell: It's both. We opened up the property for bidding a month before the Board meeting and it's publically noticed in several locations. We receive sealed bids that are opened up at that meeting. In the meeting the bid is read aloud and there's a call for oral bids.

Ms Charlton: I left out something that is important and a follow-up from our retreat in July 2021. There was to be a review of Policy 7122 'School Facility Replacement'. Ms. Blackman-Taylor and Ms. Williams volunteered to be on that one. They will be joined by the CCSD staff members Josh Chesnik, Rick Baldwin, and Justin Lam. We also have Policy 7112 'School Facility Design'. That will include Rob Gurdison and CCSD staff, Justin Lam and Brandon McLaughlin. We will have to replace Ms. Earl as she resigned her position on the Bond Oversight Committee. One of our discussions in the June meeting will be find another BOC member to work on that policy. Staff will be scheduling those meetings in the next couple weeks. These meetings will take place twice a month.

Mr. Konrad: I met with Rodney Foutz to go through the systems and control processes. It was very informative for me and helped me get some perspective. Going forward I will be reaching out with any detailed questions prior to the meeting.

Mr. Gurdison: I was included in 2 of the interview sessions in May. Attending these helped me to understand immensely.

Mr. Lazaroff: I would like to meet with Mark Campbell, Rick Baldwin and Rodney Foutz regarding land and purchase of land.

Ms. Blackman-Taylor: I have continued to reach out to individual Board members and community stakeholder groups making them aware of this work and how to get involved and contribute. I am advocating for those vacant Board positions to be filled. I know that's a priority.

Trustee Guzman: I have asked my fellow trustees to fill seats on the BOC so hopefully by August every seat will be filled.

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3.03 REPORT BY THE CLARK COUNTY BOARD OF SCHOOL TRUSTEES' LIAISON.

Trustee Guzman: I have done a lot of traveling to the different places in my district that we are going to be either updating or building. I had a conversation with Boulder City and got some insights to the way the building of the high school was received.

I went to Laughlin. They are excited for a new elementary school. They pointed out that the elementary school is the only place that special needs children can actually go. They would like us to consider that within the planning. They have a huge plot of land at the high school so we don't have to purchase any land for that school.

3.04 2015 CAPITAL IMPROVEMENT PROGRAM SUMMARY STATUS.

Mr. Foutz presented the 2015 Capital Improvement Program Summary Status Report of Revenues and Expenditures as of March 31, 2022. He also presented a report on the 2015 Capital Improvement Program (CIP) Projects in Process as of March 2022.

Ms. Williams: I was at a school recently and their security system was almost 20 years old. Some of the cameras weren't working properly and there were a lot of hidden spots. With security being such a critical issue right now, I'm very concerned about where we are on security.

Mr. Campbell: We are looking at cameras being just one piece of many high priority items that the District is looking at right now, single-point entries, additionally we are looking at an on-person unit that will notify authorities if there is an issue. There are some pilot programs with the cameras going on now.

The issues that you mentioned are fairly common. We are addressing high schools, middle schools, and elementary with regard to improving existing cameras where we can, in particular, blind spots and the video heads.

Ms. Williams: Is there an update on the North Career and Technical Academy?

Mr. Campbell: We broke ground. Most of the work has been dirt work.

Mr. Lazaroff: Are we tracking the hardening grant that we asked for?

Mr. Campbell: As far as I know, we did not actually receive that grant.

Ms. Charlton: Going back to item 3.02, we would like to recognize the amazing contributions from our longest-standing BOC member Ms. Earl. We have a token to recognize her and I will read it for the record. 'Distinguished Service, This certificate is awarded to Debbie Earl in recognition of 18 plus years of distinguished service on the Bond Oversight Committee of the Clark County School District.' On behalf of all of us we can't thank you enough for all you have done.

Ms. Earl was presented with the framed certificate by Ms. Charlton and Mr. Campbell.

Ms. Earl: That was very kind, thank you!

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3.05 2015 CAPITAL IMPROVEMENT PROGRAM FACILITY PLANNING.

Mr. Campbell: In January we had a discussion at this meeting about planning capital and how the CIP 5 will play into our future with the District. At that time we committed that we would have a regular update from our Comprehensive Planning Group. This is a follow-up to that.

Mr. Baldwin: The topics of this presentation are School Capacities, Student Enrollment, Hotspot Maps, Student Yields, Development Tracking, Charter Schools, District-wide Enrollments, and Enrollment Projections.

School capacities are updated annually to capture any changes to educational specifications or assigned specialized programs. Standardized pupil/teacher ratios are applied for each grade level or program. Rooms that are not designed for full-time instruction are excluded, such as libraries, multi-purpose rooms, offices or teacher workrooms. Portable classrooms are not included in the school capacity calculations. The website for more detailed information is [DZG.ccsd.net>Resources>School Capacity Reports](http://DZG.ccsd.net/Resources/School%20Capacity%20Reports).

Ms. Earl: Are the new prototypes being updated to include more classrooms?

Mr. Gurdison: I will investigate that and bring it back to the Board.

Student Enrollments are extracted on the first day of school from the Infinite Campus, Student Information System. Two enrollment reports are generated monthly. One is an Enrollment Report which breaks down the grade level enrollment at each school. The other one is the Monthly Enrollment Report which is a summary of the total school enrollment each month, the school capacity, the gains or losses benchmarked from the Count Day enrollment, the percent of capacity, and the number of portable classrooms. The website for more information is [DZG.ccsd.net>Resources>Enrollment Reports](http://DZG.ccsd.net/Resources/Enrollment%20Reports)

Part of the Enrollment Reports for 2021-2022 school year was provided to the Board as an example.

Ms. Williams: I noticed on this report that Sister Robert Joseph Elementary School is at 90% capacity but there are 20 portables on that site. Those portables are not included in the 90% capacity.

Mr. Baldwin: The school is not utilizing those portables. Each portable is 2 classrooms so there are actually 10 buildings there. The average cost is about \$50 thousand to move a portable so we keep them as inventory out there until they are needed somewhere else.

Ms. Blackman-Taylor: What is the max capacity in a new build of a school?

Mr. Baldwin: The most recent designs capacity is 850.

The Hot Spot Maps for elementary, middle, and high schools for 2021 were provided. The link to access this information is [DZG.ccsd.net>Resources>Hotspot Maps](http://DZG.ccsd.net/Resources/Hotspot%20Maps)

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3.05 2015 CAPITAL IMPROVEMENT PROGRAM FACILITY PLANNING. (cont.)

Mr. Baldwin: Regarding Student Yields, as of August 2021 the Southern Nevada housing count had a total of 856, 358. These numbers are broken up into single-family dwellings and multi-family dwellings.

For Development Tracking all residential developments are tracked, and absorption rates are monitored. The Student Yield ratios are applied to remaining unit totals to estimate future student increases. The websites for this information are [DZG.ccsd.net>Resourcess>CCSD Planning Toolbox](http://DZG.ccsd.net/Resourcess>CCSD Planning Toolbox) and [DZG.ccsd.net>Resourcess>Residential Development Tracking](http://DZG.ccsd.net/Resourcess>Residential Development Tracking).

Ms. Blackman-Taylor: My concern is that the developers are coming in and maybe we are not robust enough to ensure that we are getting the land and resources to provide for these kids. What kind of an effort can be made to be more of a presence with these developer conversations?

Ms. Charlton: As we are building more residential homes the District cannot be in a position where they have to buy land. There's got to be maybe a policy to carve out the land for the School District to accommodate what that development is going to look like. We've got to keep on the forefront of this.

Ms. Williams: Clark County has finalized its' Master Plan. We looked at zoning that will tell us whether land is zoned for single-family, multi-family, or commercial. I think that could be a good indicator as to what the future development can be. We are seeing more zone variances for multi-family homes. I think we should look at some strategies because I think we're going to see our community become more metropolitan looking with high rises. We are getting zone variance requests for apartment complexes that are 5, 6, and 7 stories.

Mr. Gurdison: Does CCSD have a liaison that works with the Director of Planning for Clark County, Clark County Unincorporated, the City of Las Vegas, and the City of Henderson?

Mr. Baldwin: We work really well with our Master Plan Developers. They often set aside land for school sites in their developments. We have great relationships with some of them and we're working on the others. We have been meeting with several of the Planning Departments. We recognize that this is an area that we need to repair some relationships and we are working to do that.

Ms. Charlton: I think we need to have presentations from the different municipalities to see what their vision is and how they are going to meet the needs of education as we move forward.

Mr. Baldwin presented a slide detailing the Nevada Public School Charter System (SPCSA) Total State Charter School Enrollment numbers for school years 2016-2017 through 2021-2022 to the committee. He also presented the number of total charter enrollment in Clark County that included CCSD-sponsored charter schools. He noted that the numbers have increased every year.

Mr. Baldwin presented to the committee a slide detailing the District-Wide Enrollment Totals for school years 2016-2017 through 2021-2022. He also presented a slide detailing the Enrollment Projections for school years 2022-2023 and 2027-2028. He noted that these projections are adjusted each year to account for the most recent trends.

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3.05 2015 CAPITAL IMPROVEMENT PROGRAM FACILITY PLANNING. (cont.)

Mr. Baldwin: These enrollment numbers reflect the number of students enrolled on count day. I use this format to look at the various cohorts when they move up grades and how that cohort group tracks from year to year. This helps us project the enrollment numbers for the next school year.

3.06 QUESTIONS ON AND/OR REMOVAL OF ITEMS ON MOTIONS AND TASKINGS.

Ms. Charlton: Yvette I know you've been having ongoing discussions with Dr. Barton regarding 'Analysis of District Cost Savings and Options to Provide Access to a Larger Population of Students' which is one of the items on Motions and Taskings. Is now a good time to report on that?

Ms. Williams: I've had some conversations with Dr. Jara, too. Can we revisit this at our next meeting?

Ms. Charlton: Yes, we will maintain this item on Motions and Taskings.

Ms. Charlton: The next item is 'Diversity and Inclusion Plans including Accountability.' Mr. Campbell can you provide us with an update?

Mr. Campbell: Yes, we are continuing with the process for the Disparity Study. CCSD has interviewed finalists and is in the final stages of the procurement process.

Ms. Charlton: The last item is 'Refund Agreements to Include the Outcome of Refunds by Utilities'.

Mr. Lazaroff: I will have a report on that at the August meeting.

3.07 FUTURE AGENDA PLANNING.

Ms. Williams: I was hoping to have a presentation on Project Controls at this meeting. When can we anticipate that?

Ms. Charlton: In conversations with the school district, it is not their practice to bring in third-party consultants. We looked back at the original presentation that was provided from the staff on project controls. Let's see if Luke or Mark want to add any additional comments but at this time that will not be on the agenda.

Ms. Williams: So what you're saying is the District is not interested in furthering a discussion around project controls? Right now we have no project controls in Facilities. We don't have a Project Controls department. What is the process that CCSD uses to control their projects?

Mr. Campbell: Ms. Williams there are two different issues here. First and foremost, we are speaking about, regardless of the subject, it is not our practice to bring in third-party outside entities to a public meeting. We gave a presentation very clearly laying out how we handle change orders in April.

Ms. Williams: I'm not talking about change orders. I'm talking about project controls. I want to challenge that because we have had many people come in and give third-party presentations. We had the Chamber give us a presentation recently. I'm really confused that we don't have third-party presentations.

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3.07 FUTURE AGENDA PLANNING. Cont.)

Mr. Campbell: It is not our practice to have a presentation from an outside entity that we do not have a relationship with.

Ms. Williams: I am very disappointed that we have responsibility of this kind of money and we don't have a robust project control policy or program in place. I will deal with it in a different way.

Mr. Gurdison: I met with Justin Lam and he shared with me that the architects are usually the first guard against change orders. The second guard is the project managers and there is actually a third backstop behind that. My discussion with him was able to clear up in my mind your question.

Ms. Williams: Project management is not project controls. Project controls is a specific role.

Mr. Gurdison: CCSD already has roles that actually do that. I don't know if there's one person that actually does that but there are a lot of safety nets, especially with the CMAR projects.

Ms. Williams: I would like to meet with Justin to get a better understanding because I'm not comfortable.

Mr. Gurdison: Maybe after you meet with him you could have a list of questions answered to bring back that would better educate us.

Mr. Lazaroff: The BOC is a part of the project control process.

Ms. Blackman-Taylor: I would like to see the policy that says we are not able to bring in 3rd-party experts to inform us about situations that relate to the BOC and what role we're supposed to be playing in this district.

Ms. Charlton: The conversation was that it was not their practice. We have heard from some individuals that have a relationship already with the District.

Mr. Lopez: Debbie and I have had conversations with Justin and Jeff about this particular topic and they have ensured us that there are already multiple layers in place that will save the District money.

Ms. Earl: It would help if you sat down with Justin. We sat with them months ago to see the improvements they have made over the years. They have done a good job. I think Yvette, if you sat down with Justin you will get a better idea of what may be missing.

Ms. Charlton: I would like add a future agenda item of a presentation from Clark County on the Clark County New Master Plan specifically to address zoning changes and development.

Motion to add a presentation from Clark County on the Clark County New Master Plan, specifically to address zoning changes and development.

Motion: Lopez

Second: Gurdison

Vote: Unanimous

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Ms. Williams: I would like to add a presentation to review current campus security and plans for future improvements.

Motion to add a presentation to review current campus security and plans for future improvements.

Motion: Williams

Second: Lopez

Vote: Unanimous

4.01 PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS.

None.

5.00 ADJOURN.

Motion to adjourn meeting at 1:42 p.m.

Motion: Williams

Second: Lopez

Vote: Unanimous