



Project Facilitator, Lead Instructional Coach, K–12, Leadership and Professional Development Division (LPLD)

Position Details

Job Code: C8260

Division: Human Resources

Classification: Certified

Terms of Employment: [This is a salaried position assigned to the Licensed Employee Salary Schedule, 9 Months](#)

FLSA STATUS: EXEMPT

Position Summary

The individual selected for this position will coordinate and provide specialized instructional support for Kindergarten–Grade 12 teachers pursuing teacher leader pathways. These supports include but are not limited to assisting with the design and implementation of the Teacher Leader Pathway project. Within the pathways, the Lead Instructional Coach will collaborate with teachers to understand and practice: mentoring novice teachers, coaching for equitable and engaging student learning, facilitating to leverage collective efficacy, and using reliable and valid data to support conversations and actions leading to improved student learning. The person selected for this position will be expected to adhere to the Clark County School District (CCSD)'s *Professional Domains and Standards for Licensed Employees* and to attend regularly scheduled professional learning sponsored by the LPLD and will report directly to Director II, Teacher Leadership, LPLD, Academic Unit.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

Professional Learning in the Teacher Leader Pathway:

1. Develops, organizes, and delivers high-quality professional learning to teacher leaders aligned with best practice.
2. Guides teacher leaders in developing, implementing, and monitoring Problems of Practice derived from CCSD goals and school needs.
3. Supports the work of teacher leader design teams in developing professional learning such as micro credentials and layered courses, commensurate with various teacher leader roles.
4. Provides mentoring to teacher leaders by modeling procedures and conferencing with teachers to implement professional learning communities that effectively address the needs of diverse learners.

Coaching Cadre:

1. Facilitates highly-effective CCSD coaching cadres.
2. Supports the relationship between principals and CCSD coaches, ensuring a common understanding of the intent and use of the designated coach.

Division Communication:

1. Maintains effective communication with the Director II, Teacher Leadership and division leadership related to feedback on CCSD, state, and national initiatives concerning teacher leader pathways.
2. Provides input and support to division leadership regarding prioritization of professional learning needs, evaluation of professional learning for teacher leaders, and reviews of current research.
3. Supports teacher leaders in the implementation of federal, state, and local mandates, as well as CCSD policies, regulations, procedures, and standards.
4. Works effectively with teachers, administrators, and community support agencies to ensure student success.

Additional Responsibilities:

Participates in other job-related duties and activities related to the position, as assigned.

Position Expectations

1. Knowledge of CCSD services and programs.
 2. Understanding of effective instruction, including the Nevada Educator Performance Framework (NEPF); the Nevada Academic Content Standards (NVACS); alignment of curriculum, instruction and assessment; mentoring and coaching competencies, professional learning communities; and data analysis.
 3. Knowledge of LPLD supported instructional programs.
 4. Ability to work under pressure and meet deadlines.
 5. Effective presentation and professional learning facilitation skills.
 6. Effective verbal, written communication, and planning skills.
 7. Willingness to maintain a flexible work schedule to provide professional learning beyond work hours, as needed.
 8. Possess a high level of self-confidence balanced with a servitude leadership approach, initiative, self-direction, and motivation.
 9. Awareness of and sensitivity to cultural behaviors and barriers to equitable access.
 10. Possess a strong attention to detail and quality.
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Position Requirements

Education and Training

1. An earned bachelor's degree from an accredited college or university.
2. Completed three (3) years of successful teaching experience.
3. Experience in organizing, implementing, and maintaining an effective classroom.

Licenses and Certifications

1. Must possess or be able to acquire by time of appointment to the position, a teaching license issued by the Nevada Department of Education (NDE).
2. A valid driver's license or state-issued identification card.

Preferred Qualifications

1. Master's degree from an accredited college or university.
2. Certification in research-based instructional coaching.
3. Experience with consistently facilitating research-based coaching cycles.
4. Experience in developing and facilitating professional learning aligned with best practice.
5. Experience working with diverse student and teacher populations.

When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 10/24/24
- Created: 11/28/22